

## Recovery Alberta Board and Executive Expense Report

**Name:** Thomas Mountain  
**Title:** Chief Operating Officer  
**Location:** Lethbridge  
 Expenses posted during the month of January 2026

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-26	P-Card	Meetings			754	58	812			
Jan-26	Expense Claim	Meetings		170			170			
	Direct Bill	Meetings					-			
<b>Total by category</b>			\$ -	\$ 170	\$ 754	\$ 58	\$ 982	\$ -	\$ -	\$ -

**Total posted for the Month**     \$        982

Maximum daily single meal expense posted in the month     \$        24  
 Maximum daily base hotel rate posted in the month             \$       174  
 Non economy air travel in the month                                 \$        -

**1) Travel expenses**

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

**2) Professional Development**

Includes conference, seminar and course registration fees and material

**3) Hosting and Hospitality expenses**

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

**4) Other**

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## RA Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 812.14								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/22/2025	Canadian Centre on Substance Use and Addiction Conference attended in Halifax Nov 15-22	NS	Taxi	\$ 58.14	Cambridge Suite Hotel	Halifax Airport		1			
12/3/2025	Recovery Alberta Organization Design Validation & Collaboration full day workshop December 2nd in Calgary	AB - Other Zones	Accommodations	\$ 379.32				2			
12/3/2025	Recovery Alberta Executive Leadership Team Meeting December 4 / Recovery Alberta and Edmonton Police Services meeting December 5- in Edmonton	AB - Other Zones	Accommodations	\$ 374.68				2			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY	Approve	19-Jan-26									

# Thanks for riding, Thomas

We hope you enjoyed your ride this morning.

**Total** **\$58.14**

Trip fare	\$37.27
Booking Fee ⓘ	\$5.25
HST	\$7.14
Reservation Fee	\$5.18
YHZ Airport Surcharge	\$3.30

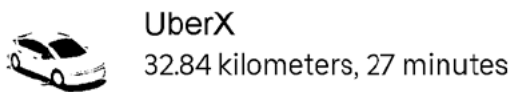
## Payments

 Mastercard  11/22/25 10:23 a.m.	\$58.14
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[Visit the trip page](#) for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.


## Trip details




  
**DELTA**  
 HOTELS  
 MARRIOTT  
 CALGARY SOUTH

**135 Southland Drive S.E Calgary, Alberta, T2J 5X5**  
**Telephone: 403-278-5050 Fax: 403-225-5834**

Thomas Mountain  
Canada

Room:   
 Folio:  
 Cashier:  
 Arrival: 12-01-25  
 Departure: 12-03-25

Date	Description	Additional Information	Charges	Credits
12-01-25	Package Wrapper		174.00	
12-01-25	Tourism Levy		6.96	
12-01-25	Rooms - GST		8.70	
12-02-25	Package Wrapper		174.00	
12-02-25	Tourism Levy		6.96	
12-02-25	Rooms - GST		8.70	
12-03-25	Master Card	XXXXXXXXXXXX  XX/XX		379.32

<b>GST Summary</b>	
Registration No:	<b>763972957</b>
Room	17.40
F&B	0.00
Other	13.92
<b>Total</b>	<b>31.32</b>

Total	379.32	379.32
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.



Thomas C Mountain

INFORMATION INVOICE

Room No. [REDACTED]
Arrival : 12-03-25
Departure : 12-05-25
Page No. : 1 of 2
Folio No. :
Conf. No. : [REDACTED]
Cashier No. : [REDACTED]
Custom Ref. :

Company Name :
Group Name :
Guest Name :

Table with 5 columns: Date, Description, Charges, Credits, and Balance. Rows include Package Revenue, Destination Marketing Fee, Room GST, Tourism Levy, and Mastercard payment.

Merchant ID Credit Card # XXXXXXXXXXXX [REDACTED]

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

# RA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MOUNTAIN, THOMAS	Chief Operating Officer	Lethbridge	\$ 169.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/1/2025	Org Design workshop in Calgary- Recovery Alberta Executive Leadership Team Meeting/Police Services meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 169.50				5			
Approver(s) for the claim	Approval Status	Approval Date									
BALES, KERRY	Approve	19-Jan-26									